

San Mateo County  
Flood and Sea Level Rise Resiliency District  
1700 S. El Camino Real, Miller Ream Hall  
San Mateo, CA  
January 13, 2020  
MINUTES

1. Roll Call

Chair Pine called the meeting to order at 4:04 p.m. Interim Clerk Boland took the roll call and confirmed a quorum was present.

Directors Present:

Dave Pine, Representing Board of Supervisors, At Large (Chair)  
Debbie Ruddock, Representing Coastside (Vice Chair)  
Donna Colson, Representing Northern San Mateo County cities  
Maryann Moise Derwin, Representing San Mateo County cities at-large  
Lisa Gauthier, Representing Southern San Mateo County cities  
Don Horsley, Representing Board of Supervisors, District 3  
Diane Papan, Representing Central San Mateo County cities

Directors Present:

Larry Patterson, Interim Chief Executive Officer  
Brian Kulich, Esq., County Counsel  
Jim Porter, County of San Mateo Director of Public Works  
Rochelle Kiner, Deputy Director, Public Works  
Ann Stillman, Deputy Director, Public Works  
Erika Powell, Flood Resiliency Program Manager  
Danielle Lee, Deputy Director, Office of Sustainability  
Colin Martorana, Associate Engineer  
Christine Boland, Interim Clerk of the Board

2. **Public Comment**

None

3. **Action to Set the Agenda**

Motion/Second: Gauthier/Ruddock moved to set the agenda as posted.  
Ayes: Colson, Derwin, Horsley, Gauthier, Papan, Ruddock, Pine  
Noes: None  
Absent/Abstain: None  
Vote: 7-0-0

4. **Ceremonial Items**

4.1 Swearing in of District Board Members

County Counsel Kulich administered the Oath of Office to the new District board members.

## 5. Approval of Consent Agenda

Motion/Second: Horsley/Gauthier moved approval of the Consent Agenda.

Ayes: Colson, Derwin, Horlsey, Gauthier, Papan, Ruddock, Pine

Noes: None

Absent/Abstain: None

Vote: 7-0-0

- 5.1 Selected District Board Chair Pine and Vice Chair Ruddock as Chair and Vice Chair, respectively, for 2020
- 5.2 Approved Minutes of December 9, 2019 District Advisory Committee
- 5.3 Adopted Administrative Memorandum A1: Soliciting, Selecting, and Developing Agreements with Providers of Goods and Services and Establishing Signature Authority Levels
- 5.4 Adopted the San Mateo County Flood and Sea Level Rise Resiliency District 2020 Board Meeting Schedule
- 5.5 Adopted Resolution No. 2020-1, Affirming Colma Creek Advisory Committee and adopting standing rules for the Committee
- 5.6 Received Master Agreement for San Mateo County Services
- 5.7 Adopted Resolution No. 2020-2, Approving the San Mateo County Flood and Sea Level Rise Resiliency District Board Member Guidelines
- 5.8 Adopted Resolution No. 2020-3, Approving an Agreement with San Mateo County Counsel to Provide District Counsel Services
- 5.9 Authorized appointment of Interim Clerk of the Board

## 6. Presentations

- 6.1 Funding History of MOU Projects

Interim CEO Patterson introduced Erika Powell, P.E., Manager of the Flood Resiliency Program, who provided a companion presentation to the San Francisquito Creek presentation heard at the December 9, 2019 Board meeting.

Ms. Powell provided an overview of four flood resiliency projects under MOU contract with various cities and the County of San Mateo. She reviewed in detail the Belmont Creek project (cities of Belmont and San Carlos), Navigable Slough project, (cities of San Bruno and South San Francisco) and Colma Creek project (town of Colma) and Bayfront Canal Atherton Channel (cities of Redwood City, Atherton, and Menlo Park), including sources of funding and project challenges. Ms. Powell responded to board members' questions regarding project feasibility, grant funding and potential future projects.

### Public Comment

Brian Perkins, Congresswoman Speier's office, commented on the agenda item.

## 7. Regular Agenda

### 7.1 Adopt a Resolution approving the FY 19-20 District Budget

Interim CEO Patterson reviewed the draft budget for the Fiscal Year 2019-2020. He provided an overview of the Flood District funding derived from the historical flood zone projects and start-up contributions from the County of San Mateo and Peninsula cities. He noted high contingency reserves for the projects which were expected to be drawn down over the coming year as work progressed on the projects.

Continuing, Mr. Patterson reviewed the budget for expenditures. Staffing was proposed at 4.5 full time equivalents, consisting of a Chief Executive Officer, Manager, Flood Resiliency Program, Engineer, Senior Accountant and part-time clerk. He discussed the costs for internet and website services and concluded by stating that the budget would be tight over the coming year. However, it could be adjusted after a new CEO is hired.

Mr. Patterson responded to Board members' questions regarding the opportunity to work on other capital projects if funding is found, allocating staff expenses across capital budget, and obtaining federal funds to recover administrative costs.

Mr. Patterson stated the item would return at the Board's next meeting for action.

### 7.2 Receive Staff Recommendation to Request the Army Corps of Engineers Support in Preparing a Study of the San Mateo Bay and Coastal Shorelines Under Section 142 of the Water Resources Development Act of 1975

Interim CEO Patterson updated the Board on the possibility of a flooding study being conducted by the Army Corps of Engineers of the San Mateo County Bay and Coastal Shorelines. He acknowledged the research and extensive work done by Brian Perkins of Congresswoman Speier's office in this area. Board members discussed the value of the study and concurred that a study should be requested. Mr. Patterson stated the item would return at the next meeting for formal action.

#### Public Comment

Brian Perkins representing Congresswoman's Jackie Speier's Office, distributed correspondence signed by the Congresswoman on behalf of the District. The letter requested a study by the U.S. Army Corps of Engineers be authorized for the ocean shorelines of San Mateo, San Francisco and Marin counties and that the bay shorelines of San Francisco and Marin be added to the existing study authorization for the bay shoreline of San Mateo County be included within Section 142 of the Water Resources Development Act of 1976, Public Law 94-587. He noted matching funds would be needed for the Corps study done in the future.

- 7.3 Appoint San Mateo County Supervisor Members of the Flood and Sea Level Rise District as Director and Alternate Director to the San Francisquito Creek Joint Powers Authority's Board of Directors

Mr. Patterson stated that an appointed representative and alternate was needed for the San Francisquito Creek Joint Powers Authority Board of Directors.

Motion/Second Gauthier/Ruddock moved to appoint Supervisor Pine and Supervisor Horsley as appointed representative and alternative, respectively, to the San Francisquito Creek Joint Powers Authority.

Ayes: Colson, Derwin, Horlsey, Gauthier, Papan, Ruddock, Pine

Noes: None

Absent/Abstain: None

Vote: 7-0-0

#### Public Comment

Len Materman, San Francisquito Creek Joint Powers Authority, discussed the jurisdiction representation.

### **8. Chair's Report**

Chair Pine reported on the Foster City levy project and a resiliency bond proposal by Assemblymember Mullin for the November ballot.

### **9. Interim CEO Report**

Interim CEO Patterson acknowledged the hard work by many individuals in the making of the new Special District. He reported that the District's insurance coverage is underway, the new office in San Mateo has received new carpet, paint, and telephone and internet services. The website domain is [www.oneshoreline.org](http://www.oneshoreline.org). Mr. Patterson stated that interviews for the new CEO and senior accountant positions are being scheduled and the next meeting's agenda would contain the Ordinance for staff positions.

### **10. Advisory Committee Reports**

- 10.1 Ad Hoc CEO Recruitment Subcommittee Report\*
- 10.2 Colma Creek Advisory Committee

Mr. Patterson noted the item on the Consent Calendar regarding Colma Creek.

- 10.3 San Francisquito Creek Joint Powers Authority

### **11. Board Member Reports**

Member Colson reported that the Peninsula Clean Energy board held a strategic planning session recently to discuss greenhouse gas reduction and approved funding to study community resiliency in San Mateo County.

**12. Items for Future Agenda**

Chair Pine requested a future agenda item to learn about future MOU projects and to schedule a subsequent water summit.

Interim CEO Patterson reported that the District is being recognized by a local Chamber of Commerce on February 13.

**13. Adjournment**

The meeting adjourned at 5:59 p.m.